Approval of a Mobile Home Park Packet

Mailing and Delivery Address:

Maricopa County Environmental Services Department Subdivision Infrastructure and Planning Program 501 N. 44th St., Suite 200 / Phoenix, AZ 85008

For the Use of New Construction of a Park or Addition of Spaces

COVER / TRANSMITTAL PAGE

> Fees for the approval of a mobile home park are separate from the fees for the approval to construct the water/sewer lines.

Submittal process:

- 1) Submit Mobile Home Park application.
- 2) For New Parks or additions to existing parks, submit ATC application for new water/sewer infrastructure.
- 3) Once ATCs have been approved, the Mobile Home Park application will be approved.
- 4) Once water/sewer lines are constructed AND before use of park, the AOCs must be submitted to MCESD.

For the regulations regarding mobile home parks, please see:

- The Arizona Administrative Code, Department of Health Services-Food, Recreational and Institutional Sanitation, Title 9, Chapter 8, Articles 3 8 and
- The Maricopa County Health Code Chapter IX Trailer Coach (*Mobile Home*) Parks Sections 1 9.

	(PLEASE PRIN	IT CLEARLY)	
Contact Person:		Title _	
E-mail address of contact person			
Company Name:			
Phone number:	Ext:	Fax N	lumber:
Address:			
City:		State	Zip
Oity.		Otato	Code:

FEES FOR MC	BILE HOME PARKS
\$600	100 spaces or less
\$1200	101 to 200 spaces
\$1800	201 to 300 spaces
\$2400	301 to 400 spaces
(every 10	0 spaces add \$600.)
To Expedite A Pr	oiect Double The Fee

Any Signatures Cannot Be More Than One (1) Year Old.

Any questions contact Cindy Furze at 602-506-1058 or CFurze @Maricopa.gov

*** The Department reserves the right to request any other information ***

Visit our web page at www.maricopa.gov/EnvSvc/WaterWaste/Subdivisions/Subdivisions.aspx



Maricopa County

Environmental Services Department Water and Waste Management Division

501 N 44th Str., Suite 200 Phoenix, Arizona 85008 Phone: (602) 506-1058 www.maricopa.gov/envsvc

PERMIT APPLICATION PROCESS NOTICE

Subdivision Infrastructure and Planning Program

- Steps required to obtain a Sanitary Facilities for Subdivision (aka Health Cert)/Approval of a Mobile Home Park are as follows:
 - Submission of the complete application for Sanitary Facilities for Subdivision/Approval of a Mobile Home Park along with all relative items in the application check list on the Cover/Transmittal Page of the application.
 - ii) The submittal will be reviewed/additional information may be requested.
 - iii) The Approval of Sanitary Facilities for Subdivision/Mobile Home Park will be issued.
- 2) The Department will approve or deny the application in the number of business days listed below or less, excluding any days the application is returned to the applicant for additional information. This overall licensing timeframe is set by the Arizona Department of Environmental Quality (ADEQ) as required by A.R.S. §11-1605 and is part of the Delegation agreement between ADEQ and Maricopa county.

Permit		Overall Timeframe (Business Days)
Subdivision		
	Individual water/sewer facilities	67
	Community water/sewer facilities	58
Mobile Home Park		
	Onsite water/sewer facilities	67
	Offsite water/sewer facilities	58

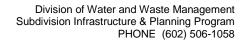
3) Department contact information regarding your application

i) Telephone: 602-506-1058

ii) E-mail: subdivision@mail.maricopa.gov

iii) Website: www.maricopa.gov/EnvSvc/WaterWaste

4) You may request a clarification from the Department of its interpretation or application of a statute, ordinance, regulation, delegation agreement or authorized substantive policy statement as provided in A.R.S. §11-1609. Contact us by e-mail or telephone, or in person or mail at the address listed at the top of the page, marked attention Subdivision Infrastructure & Planning Program.



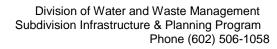


Application for Approval of a Mobile Home Park

				MCE	ESD #
GENER	AL DATA:	IEW	ADDITION		
NAME (OF PARK				
PARK A	ADDRESS				
Enginee	er Of Project				
Enginee	er's Mailing Address	Name			Firm
-	er's E-Mail Address				
Owner/I	Manager's Name				
Mailing	Address				
Owner/I	Manager's E-Mail Addres	s			
Owner/	Manager's Signature			Date	
Depend	lent Park - New Space	s	Existing Spaces		
-	ndent Park - New Spac		Existing Spaces		
Total N	ew and Existing Space	s	Size in Acr	es	<u>-</u>
Section		Township		Range	
Fee \$				Date	
Name o	of Water Supply		PWS #04-07	- M	CESD#
	of Sewer Utility			MC	CESD#
Submit :	SUPPLY AND SEWS 3 copies of project plans ATER SUPPLY SYSTEM e following data must be The completed form "A	and specifications for _ New System Submitted:	or Department Approval prior	to constructio	
2.	Water Service Agreen				
II SE	EWERAGE SYSTEM -	_iquid Waste Dispos	al will be by (Check one)		
	Individual septic tanks	3			
			nt groundwater nitrate level		
			ewage treatment facility (subm		
Ц	(Provide A Sewer Ser		an existing sewer system (su	omit Applicatio	n of Approval to Construct)
Depai	tment's inspection report at t	he time of the inspectior	n, within thirty (30) days after the in a copy of its inspection report by e	spection, or as o -mail to the follow	ave the right to receive a copy of the therwise provided by federal law. By ving email address: the following fax number:
			(Permit Owner/		and ronowing rax marriber.
			,	,	

It is the responsibility of the permit holder to update the Department if there is a change in contact information.

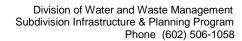
*** The Department reserves the right to request any other information ***





Application for Approval of a Mobile Home Park

	FOR DEPART	MENT USE ONLY	
PLAN REVIEW			
DISAPPROVED DATE	INITIALS	APPROVED DATE	INITIALS
CONSTRUCTION INSPECTIO	N		
WATER SYSTEM			
DISAPPROVED DATE	INITIALS	APPROVED DATE	INITIALS
SEWER SYSTEM			
DISAPPROVED DATE	INITIALS	APPROVED DATE	INITIALS
FINAL INSPECTION			
WATER SYSTEM			
DISAPPROVED DATE	INITIALS	APPROVED DATE	INITIALS
SEWER SYSTEM			
DISAPPROVED DATE	INITIALS	APPROVED DATE	INITIALS
GENERAL LAYOUT			
DISAPPROVED DATE	INITIALS	APPROVED DATE	INITIALS
Date Filed:	SEC	T R	
COMMENTS:			





Water / Wastewater Service Agreements Page

> This agreement MUST be signed by the Providers NOT the Engineer or Project owner.

WATER SERVICE between the owne	E AGREEMENT - An unconditional agreement which is effective this date has been made ers of:
Mobile Home Pa	rk Name
and the	
	(Name Of The Water System Or Municipality)
to provide water se the mobile home p	ervice to each and every lot in accordance with the design shown on the attached plans of park.
and specifications	nereby agrees to inspect this project during construction to assure compliance with plans approved by the Maricopa County Environmental Services Department (MCESD) and acceptance by MCESD shall be responsible for maintenance and operation of the
Date	Print Name <i>clearly</i>
	Job Title
	Address
	City
	Signature
SEWER SERVICE	E AGREEMENT - An unconditional agreement has been made between the owner/s of: ark Name
and the	
	(Name Of The Sewer System Or Municipality)
to provide sewer s the mobile home p	ervice to each and every lot in accordance with the design shown on the attached plans of bark.
and specifications	nereby agrees to inspect this project during construction to assure compliance with plans approved by the Maricopa County Environmental Services Department (MCESD) and upon cceptance by MCESD shall be responsible for maintenance and operation of the system.
Date	Print Name <i>clearly</i>
	Job Title
	Address
	City
	Signature

Collection Agency



Refuse Service and Disposal Agreements Page

This agreement MUST be signed by the Providers NOT the Engineer or Project owner.

REFUSE SERVICE AGREEMENT - Agreements must be completed and signed by a representative of the collection service and the operational authority of the disposal site:

	on service to	
		(Name of the Mobile Home Park)
in accordance w	ith applicable rules and	I regulations governing refuse collection.
Date	Print Name of	elearly
	Job Title	
	Address City	
	Signature	
	Signature	
n Order To Approve	The Above Collection S	Service, We Must Also Have The Information In The Agreement Below.
	sont MUST ha signs	d by the Drevidere NOT the Engineer or Dreject evener
This agreen	nent wost be signe	ed by the Providers NOT the Engineer or Project owner.
		As required by the Arizona Department of Environmental Quality Rules ation A.A.C. R18-5-409:
~		
The Disposal S	Site	
-		
The Disposal s		(Name of Operational Authority)
is operated by		
is operated by	th applicable rules and r	(Name of Operational Authority) egulations governing refuse and will accept refuse from persons living in:
is operated by	th applicable rules and r	(Name of Operational Authority)
is operated by	th applicable rules and r	(Name of Operational Authority) egulations governing refuse and will accept refuse from persons living in:
is operated by in accordance with Name of Mobile Ho	th applicable rules and rome Park: Print Name of	(Name of Operational Authority) egulations governing refuse and will accept refuse from persons living in:
is operated by in accordance with Name of Mobile Ho	th applicable rules and rome Park: Print Name of Job Title	(Name of Operational Authority) egulations governing refuse and will accept refuse from persons living in: elearly
is operated by in accordance with Name of Mobile Ho	th applicable rules and rome Park: Print Name of	(Name of Operational Authority) egulations governing refuse and will accept refuse from persons living in:
is operated by in accordance with Name of Mobile Ho	th applicable rules and rome Park: Print Name of Job Title Address	(Name of Operational Authority) egulations governing refuse and will accept refuse from persons living in: Elearly

- IF YOUR PROJECT IS IN THE CITY OF PHOENIX Mobile Home Park Refuse Agreement must be signed by the City of Phoenix. No Exceptions.