

Planning and Development’s Citizen Access portal known as the Online Permit Manager has been redesigned, the URL for the site is <https://accela.maricopa.gov/citizenaccessmccss/>.

MARICOPA COUNTY AZ

[Register for an Account](#) [Login](#)

**Home** [Development Services / Code Compliance](#) [P&D Records Request](#) [Planning Services](#) [more](#) ▾

**Advanced Search** ▾

Welcome to the Citizens Access Portal for the **One Stop Shop**.

The One Stop Shop is focused on improving coordination and service by bringing those functions related to development permits and projects together. The departments reflected in this portal are:

- Planning & Development (P&D)
- Flood Control District of Maricopa County (FCD)
- Transportation (MCDOT)

You may now track your projects, permits and/or clearances online. For the **Planning and Development Department**, you may also:

1. Pay Online.
2. Schedule an Inspection.
3. Submit for specific types of permits online.
4. Submit and/or Track a Public Records Request.

First, please choose the applicable area from the tabs above or from the light blue boxes below. Additional functionality and services are under continuous development.

**For most search inquiries, creating a login account is not required; however, an account is needed to submit for a permit.**

For technical assistance, email our [Help Desk](#).

Select from the options below:

<b>Development Services / Code Compliance</b> <a href="#">Search Building Permits/Code Compliance</a> <a href="#">Submit an Application</a> <a href="#">Schedule an Inspection</a>	<b>General Information</b> <a href="#">Lookup Property Information</a>
<b>P&amp;D Records Request</b> <a href="#">Search Public Records Request</a> <a href="#">Submit a Public Records Request</a>	<b>Planning Services</b> <a href="#">Search Applications</a>
<b>MCDOT</b> <a href="#">Search Applications</a>	

**Login**

User Name or E-mail:

Password:


[Login »](#)

Remember me on this computer  
[I've forgotten my password](#)  
[New Users: Register for an Account](#)

Need help?  
[Download a guide for Code Compliance \(PDF\)](#)  
[How to Schedule an Inspection Online \(PDF\)](#)

For assistance please contact [pdcustomerservice@mail.maricopa.gov](mailto:pdcustomerservice@mail.maricopa.gov)

To check your permit status, pay fees or schedule an inspection, search for your project on the search screen.



[Register for an Account](#)   [Login](#)

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Search Building Permits/Code Compliance
Submit an Application
Schedule an Inspection

### Search for Permit or Application

Enter information below to search the Maricopa Count Planning and Development database. Permits or Applications can be searched for by entering any of the following information:

- Site Address
- Contractor License Information
- Parcel Number
- Permit and Application Information

If the project dates before May 18, 2009 and may have received a final inspection or may be expired, terminated, suspended, cancelled or voided, you may search our former database at [www.VelocityHall.com](http://www.VelocityHall.com).

For assistance with starting your search, please consult the [Guide to Search Velocity Hall](#)

#### General Search

General Search ▾

Permit Number:

Permit Type:

Project Name:

Start Date:

End Date:

License Type:    State License Number:

First:    Last:    Name of Business:

Street No.:  -    Direction:    Street Suffix:

Street Name:    Street Type:

Unit Type:    Unit No.:    Parcel No.:    Lot:    Subdivision:

City:    State:    Zip:

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Business License #:

Country:

▶ [Search Additional Criteria](#)

Search

Clear

For assistance please contact [pdcustomerservice@mail.maricopa.gov](mailto:pdcustomerservice@mail.maricopa.gov)

Once you have your project, go to the “Record Info” tab and click the blue triangle to see the options available.

The screenshot displays the Maricopa County Online Permit Manager interface. At the top left is the Maricopa County AZ logo. On the right, there are links for "Register for an Account" and "Login". A navigation menu includes "Home", "Development Services / Code Compliance" (highlighted with a dark background), "P&D Records Request", "Planning Services", and a "more" dropdown. Below the navigation is a search bar with options: "Search Building Permits/Code Compliance", "Submit an Application", and "Schedule an Inspection".

The main content area shows "Permit B201702706: Residential\_Accessory" with a "Record Status: Issued". Below this is a tabbed interface with four tabs: "Record Info" (selected, indicated by a blue underline and a blue triangle), "Payments", "Conditions" (with a red circle containing the number 3), and "Custom Component". A red dashed arrow points to the blue triangle on the "Record Info" tab.

Below the tabs is an orange alert box with a star icon: "This record was locked by REQUIREMENT on 03/28/2017. Condition: F-STBD SITE TO BE DEVELOPED Severity: Required Total Conditions: 3 (Required: 3)". A "View Condition" button is located to the right of the text.

The "Work Location" section shows the address: "4341 E BROADWAY Rd, PHOENIX AZ 85040".

The "Permit Details" section is divided into two columns. The left column, "Applicant:", lists fields for "Your Name", "Your Business Name", "1234 YOur Street", "Your City, AZ, 85000", "United States", "Home Phone:1234567890", and "Youremailaddress@youremailprovider.com". The right column, "Project Description:", contains the text "TEST PERMIT//ADDING A DETACHED CASITA WITH ELECTRICAL".

At the bottom of the "Permit Details" section, there is a "More Details" link with a right-pointing arrow and a "Print/View Permit »" button.

Before you move from this page, you can check the permit information by expanding the triangle next to and under “More Details”.

To move to "Processing Status" or any item listed under **Record Info**, click on it and you will move to that page.

**MARICOPA COUNTY AZ**

Logged in as: Your Name   Collections (0)   Account Management   Logout

Home   **Development Services / Code Compliance**   P&D Records Request   Planning Services   more ▾

Search Building Permits/Code Compliance   Submit an Application   Schedule an Inspection

**Permit B201702706:**   [Add to collection](#)  
**Residential\_Accessory**  
**Record Status: Applied**

Record Info ▾   Payments ▾   Custom Component

**Permit Details**

- Processing Status
- Related Permits
- Attachments
- Inspections (Verify Required Drainage Inspection By Viewing Your Issued Permit)

**Project Description:**  
TEST PERMIT//ADDING A DETACHED GARAGE WITH ELECTRICAL

Your Name  
 Your Business Name  
 1234 Your Street  
 Your City, AZ, 85000  
 United States  
 Home Phone:1234567890  
 Youremailaddress@youremailprovider.com

**Owner:**  
 MARICOPA COUNTY  
 301 W JEFFERSON ST 10TH FL  
 BOARD OF SUPERVISORS  
 PHOENIX AZ 85003

**More Details**

**Application Information**

**A. GENERAL INFORMATION**  
 CAP SubType: Detached Dwelling Unit / Casita  
 Online Submission: Yes  
 Estimate of Project Valuation: 2000

**B. DIRECTIONAL INFORMATION**  
 Nearest Intersection: Here St & There Dr.  
 Directions to Construction Site: Down the road a piece.  
 I understand that there is a 200 character limit including spaces for text fields.: Yes

**C. BUILDING INFORMATION**  
 Lot Square Footage: 43560

**SERVICE PROVIDERS**  
 Electric Sys: Arizona Public Service  
 Gas Sys: Southwest Gas  
 Water Sys: Arizona Water Co  
 Sewer Sys: Septic  
 Fire District: Avondale

**Parcel Information**

**Parcel Number:**  
123-02-001D

**Parcel Area:**  
141396

**Legal Description:**  
NW4 SEC30 T1N R4E B201300257 STORAGE ROOM/OFFICE SPC/RESTROOM REN

For assistance please contact [pdcustomerservice@mail.maricopa.gov](mailto:pdcustomerservice@mail.maricopa.gov)

To see all the information on the progress of your permit, expand all the green check marks ✓ and plus boxes ⊕ to see all the processing items and comments. The hour glass symbol ⌚ means that the step is in progress.

The screenshot displays the Maricopa County Online Permit Manager interface. At the top, the Maricopa County AZ logo is visible. Below the logo, the user is logged in as 'Your Name' with links for 'Collections (0)', 'Account Management', and 'Logout'. A navigation menu includes 'Home', 'Development Services / Code Compliance', 'P&D Records Request', and 'Planning Services'. A search bar contains 'Search Building Permits/Code Compliance', 'Submit an Application', and 'Schedule an Inspection'. The main content area shows 'Permit B201702706: Residential\_Accessory' with a record status of 'In Plan Review' and an 'Add to collection' link. Below this are tabs for 'Record Info', 'Payments', and 'Custom Component'. The 'Processing Status' section provides instructions on how to interpret the progress indicators: green checkmarks for completed steps, hourglass symbols for steps in progress, and plus signs for expandable details. The status list includes:
 

- Front Counter Acceptance: Due on 03/29/2017, assigned to TBD. Marked as Application Accepted on 03/28/2017 by Helen Boswell.
- Initial Fees Payment: Due on 03/28/2017, assigned to TBD. Marked as Initial Fees Paid on 03/28/2017 by Helen Boswell.
- Intake and Routing: Due on 03/30/2017, assigned to TBD. Marked as Application Routed on 03/28/2017 by Helen Boswell. Comment: BLDG, ZON, ADD, QC, DRN, FCD.
- Environmental Services Review: MCDOT Review.
- Addressing: Due on 03/30/2017, assigned to TBD. Marked as Approved on 03/28/2017 by Helen Boswell.
- Building Plan Review: In progress (hourglass icon).
- Zoning Review: In progress (hourglass icon).
- Drainage Review: In progress (hourglass icon).
- Flood Control Review: Due on 04/17/2017, assigned to TBD. Marked as Approved on 03/28/2017 by Helen Boswell. Comment: Property not in a regulated floodplain. No additional reviews needed.

 At the bottom, there are links for 'Quality Control', 'Collections', and 'Permit Issuance'.

For assistance please contact [pdcustomerservice@mail.maricopa.gov](mailto:pdcustomerservice@mail.maricopa.gov)



To schedule an inspection, click on the “Inspections” link under **Record Info**.

MARICOPA  
COUNTY AZ

Logged in as: Your Name Collections (0) Account Management Logout

Home **Development Services / Code Compliance** P&D Records Request Planning Services more ▾

Search Building Permits/Code Compliance Submit an Application Schedule an Inspection

Permit B201702706: [Add to collection](#)  
 Residential\_Accessory  
 Record Status: In Plan Review

Record Info ▾ Payments ▾ Custom Component

**Inspections (Verify Required Drainage Inspection By Viewing Your Issued Permit)**

If you are unable to schedule an Inspection online, there are several reasons why this might occur.

- The computer or device you are using is not compatible with our website:
  - This Website is compatible with IE 6 to IE 10, Firefox 27 and Chrome 33. Please click the link below to view a possible compatibility solution for IE 11. [IE 11 Compatibility View Settings](#)
  - To resolve this, use another computer which meets the requirements listed above, or use the Inspection Line, 602-506-3692. For the Inspection Line, you must have the permit number and the inspection code. You may only schedule for the next business day.
- There is no expiration date on the permit. This may be caused:
  - Because the permit has not been issued yet.
  - By a system error such that the expiration date was not automatically calculated.
  - If the permit was not issued correctly in the system.
- There are fees outstanding:
  - A failed inspection might result in the assessment of a reinspection fee which must be paid before any further inspections can be scheduled.
  - There is a permit fee that was assessed after the permit was issued. This is very rare.
- The permit is not in a status that will allow an inspection:
  - Residential permits must be in Issued, Reissued, or Renewed status.
  - Commercial permits must be in Issued, Reissued, Renewed, or Modified status.
- A Drainage milestone inspection has not been met:
  - Some projects require Drainage milestone inspections. If these are not met, no inspections beyond that milestone can be scheduled.
  - Drainage milestone inspections are:
    - 155 Drainage Finish Floor Elevation
    - 801 Drainage In Progress Inspection
    - 970 Drainage Final

If you are unable to determine why your inspection was not scheduled, please call our main number, 602-506-3301, to speak with a Customer Service representative who will help you resolve the issue.

**Upcoming**  
[Schedule or Request an Inspection](#)

You have not added any inspections.  
 Click the link above to schedule or request one.

**Completed**

There are no completed inspections on this record.

Then click on the “Schedule or Request an Inspection” link.

For assistance please contact [pdcustomerservice@mail.maricopa.gov](mailto:pdcustomerservice@mail.maricopa.gov)

A pop up screen will appear where you are able to select the inspection code you need.

### Schedule/Request an Inspection X

Maricopa County is currently experiencing a very high demand for inspections that exceeds our capacity to complete. Once our capacity has been reached for each day, your inspection request will be scheduled for the next available business day. We apologize for the inconvenience.

Available Inspection Types are listed below. Inspections happen between 7 AM and 2:30 PM.

In conformance with the adopted building codes, all inspections listed below shall be considered as required inspections for any project with construction related to the areas of the inspections. It is the responsibility of the owners / builders / developers / contractors to ensure that all needed inspections are requested and performed.

Failure to receive all needed inspection approvals is a violation of adopted building codes. For a complete listing of available inspections, please review your issued permit.

- 105 Footing Set Back
- 111 Stem-Baseament
- 143 Drainage-Baseemt Floor Elev
- 212 Bsmt Underfloor Copper
- 215 Bsmt Concrete Reinforce
- 222 Bsmt Underfloor Plumbing
- 242 Bsmt Underfloor Electrical
- 151 Drainage-Pre-FFE
- 840 Electrical Other
- 834 Mechanical-Other

< Prev 1 2 3 Next >

Continue
Cancel

### Schedule/Request an Inspection X

Inspection type: 105 Footing Set Back

1. Select an appointment date by clicking in the calendar. 2. Click in the circle next to "All Day", and then click the Continue button. Note: If the circle is greyed out, then the specific date is no longer available for inspection scheduling. Please select a different day. Remember that the Inspections will take place from 7 AM to 2:30 PM.

Mar 2017							Apr 2017							May 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6		
7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
28	29	30	31				28	29	30	31										

<< Prev Next >>

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Available Times for Monday, Apr 03 2017

- All Day (12:00 AM - 11:59 PM)

Continue
Back
Cancel

Continue through each screen until you have selected the date and made any additional notes. You will have the option to update the contact or add a note for the inspector such as a gate code or request for an ETA. When you are done, hit the Finish button.

For assistance please contact [pdcustomerservice@mail.maricopa.gov](mailto:pdcustomerservice@mail.maricopa.gov)