

<b>MARICOPA COUNTY</b>  HUMAN SERVICES DEPARTMENT Workforce Development Division	<b>SECTION/REFERENCE</b>	<b>PAGE 1 OF 1</b>
	<b>ORIGINAL ISSUE DATE</b> January 2006	<b>REVISION DATE</b> June 2012
	<b>AUTHORIZED BY:</b> Patrick Burkhart, Assistant Director	
<b>SUBJECT:</b> Allocation of Training Funds Based on Industry Clusters		<b>ADDENDA:</b>

**Purpose:**

This policy establishes guidelines for the allocation of Workforce Investment Act (WIA) Title IB training funds based on high demand, high growth industry clusters identified by the MWC Local Workforce Investment Board.

**Responsibility of:**

WIA Program Supervisors, Quality Assurance Specialists, and Career Guidance Specialists (CGSs).

**Background:**

The MWC Board is responsible for providing oversight and setting policy for Maricopa County’s WIA programs.

Their responsibilities include:

1. Identification of industry clusters in Maricopa County considered to be high-growth, high-demand clusters.
2. To determine the level (%) of total Adult and Dislocated Worker (DW) training funds to be earmarked for training aligned with the selected clusters.

The following six (6) industry clusters were subsequently selected by the Board:

- Advanced Communication and Information
- Aerospace / Defense
- Bio-Sciences and Health Care
- Construction
- Solar, Sustainable and Green Manufacturing
- Transportation, Logistics and Warehousing

In addition, the Board made the following decisions relative to the expenditure of training funds:

1. 80% of Adult and DW training funds will be earmarked for the 6 industry clusters
2. The remaining 20% of the training funds will support other industries or occupations in demand.

The list of industry clusters, along with the distribution of training funds, will be monitored periodically and modified by the MWC Board as Labor Market Information (LMI) indicators suggest.

**Process Description:**

The Program Supervisors shall utilize the total training allocations for Adult and DW training for the program year and track all approved Individual Training Accounts (ITA's) on the ITA Tracker.