

<b>MARICOPA COUNTY</b>  HUMAN SERVICES DEPARTMENT Workforce Development Division	<b>SECTION/REFERENCE</b> PL 134(d)(3)(a)(ii) PL 134(d)(4)(A)(i) 20CFR 663-230	<b>PAGE 1 OF 2</b>
	<b>ORIGINAL ISSUE DATE</b>	<b>REVISION DATE</b> June 2013
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<b>SUBJECT:</b> Self Sufficiency		<b>REFERENCE:</b> Current Year LLSIL table

**Purpose:**

To outline the criteria for determining self-sufficiency used in establishing eligibility for *employed* Adults and Dislocated Workers seeking WIA Title 1-B programs.

**Responsibility of:**

All Center Staff

**Process Description:**

Self-sufficiency is defined as the level of income needed to be financially self-sustaining without public assistance or other assistance.

WIA allows Local Workforce Investment Boards (LWIBs) to locally define self-sufficiency. WIA Final Rule mandates that self-sufficiency, at a minimum, must exceed 100% of the Lower Living Standard Income Level (LLSIL). Adults and Dislocated Workers may access “self-help” services and WIA Core services regardless of income level at the time of WIA application.

The Maricopa Workforce Connections Board has determined that funds may be used to provide Intensive Services to Adults and Dislocated Workers who are **employed**, but are determined by the One-Stop operator to be in need of such services in order to obtain or retain employment that allows for self-sufficiency, that 450% of the current year’s LLSIL is the income level necessary for an individual and/or family to be self-sufficient.

If an individual’s wages at the time of WIA application are less than the locally defined level of self-sufficiency (450% LLSIL) the individual may be eligible for intensive, training, and supportive services. Adults accessing services beyond Core Services (Intensive and Training Services) may need to meet the Maricopa Workforce Connections priority policy **if funding for Adult services is limited**. These policies are outlined in the Maricopa Workforce Connection’s Strategic WIA Two-Year Plan and in the Most in Need and Priority for WIA Services policy.

Dislocated Workers who are employed in **interim employment** at the time of WIA application for Intensive and Training services (not the job at dislocation) are considered employed and must meet the 450% LLSIL.

**Interim employment** is defined as a person that is considered underemployed if they are employed either full or part-time, whose current annualized wage rate does not exceed the highest of either: 1) 80% of their wages at date of dislocation; or 2) the individual’s earned wages are at or below the established self-sufficiency threshold. Interim or temporary employment is defined as employment that is accepted by an individual for the purpose of transitory income prior to, and/or during participation in intensive or training services with the intention of

ending such employment at the completion of the intensive or training services with entry into permanent unsubsidized employment as a result of the services.

Income calculations will be made using the Income Worksheet and documentation will be maintained in the customer file.