

1. Call to Order

Rick McCartney, Chair, called the meeting to order at 09:44 a.m.

2. Roll Call: Quorum (19)

Members:

Barbara Gallegos (A)
Belinda Hanson (P)
Ben Candler (A)
Blair Liddicoat (T)
Bob Neckes (A)
Chevera Trillo (T)
Christine Mackay (A)
Christoph Hilscher (T)
Dillon Holmes (A)
Eric Knott (A)
Jessica Starr (T)
Jim Godfrey (P)
Karen Poole (A)
Karen Thorne (T)
Karissa Brnak (A)
Kayong Holston (T)

Kelsie McClendon (T)
Marie Sullivan (T)
Melissa Rafalski (P)
Michael Scione (P)
Patricia Wallace (P)
Paul Magallanez (T)
Paul Sanders (A)
Rick McCartney (P)
Rodney Pack (T)
Shawn Hutchinson (T)
Shellie Frey (A)
Tina Huff (T)
Tony Abraham (T)
Tony Maldonado (P)
Tscherina Telesford (A)
Yolanda Locher (A)

Staff/Guests:

Dawn Zimmer
Vanessa Andersen
Stacey Faulkner
Peggy Feenan
Melanie Benitez
Lorraine Alvarez
Keri March
Eddie Lopez
Martin Moreno

3. Pledge of Allegiance – *Rick McCartney, Chair*

4. Approval of Meeting Minutes – *Action Item*

Tina Huff made motion to approve minutes from February 28, 2013; Michael Scione seconded and motion approved.

5. Approval of new members – *Action, Rick McCartney, Chair*

- MWC Full Board:
 - **James Marshall**, Director HR and Organizational Development, Scottsdale Healthcare
 - **Vanessa Andersen**, HR Coordinator, Rummel Construction, Inc.
- MWC Youth Council
 - **Rhonda Melancon**, Parent Representative
 - **Seth Melancon**, Youth Representative
 - **Skylar Melancon**, Youth Representative

Kelsie McClendon made motion to approve new members; Marie Sullivan seconded and motion approved

6. Resource Sharing Agreement & Understanding Regarding MWC One-Stop Centers – *Action, Terry Farrell, Center Administrative Manager*

As mandated in WIA and Department of Labor implementing regulations at 20 CFR 662.300, One-Stop Operators must develop agreements with agencies that are co-located in the One-Stop Career Centers. The agreements address service delivery and cost sharing of the operation of the One-Stop Career Centers.

- Service Delivery

- The Concept: Integrated Services Delivery
- The Opportunity: Bring WIA/Wagner Peyser Cultures together and enhance common measures
- The Potential: Integrate customer pool; customer flow and integrate functional staffing
- Cost sharing
 - Currently evaluating formula that emphasizes flexibility and continuity of service delivery

A number of questions were asked and extensive discussion ensued

Jim Godfrey made a motion to approve Resource Sharing Agreement & Understanding; Tony Maldonado seconded and motion approved

7. Orientation – Discussion, Patricia Wallace, WDD Assistant Director

By Laws:

- Provided copy of by laws for members of the board to read copiously; to write and revise and change to what is currently relevant. Please be ready to share any suggested changes at the board retreat.

Budget:

- Provided ‘high-level’ budget information to provide what our allocation is for board members to provide guidance, direction and some purpose and priority
- In addition to WIA funding we have ‘specialty projects’ like the grants we have partnered with the Commerce Authority or the SESP grant to name a few examples
- Board members will receive financial literacy to be aware of what has been allocated; what has been spent so we can align with the Mission, Vision, Values and strategic planning and for the upcoming retreat.

Calendar:

- Copy of current and next program year calendar was distributed to board members as a year advance notice
- An item to discuss in the by Laws will be in the area of attendance; this needs to be address and determine what that structure is going to look like:
 - Absences
 - Tele-conference participation

8. New Business – Discussion

- Youth Services, WIA
 - Defining a Youth Services arm within our organization structure that will include dedicated staff
 - 11-staff members will be part of the team; better results, performance and outcomes

9. Call to the Public

- Staff introduction

10. Adjournment: Meeting adjourned at 10:55 AM